

**REQUEST FOR COMMUNITY SUPPORT**

Please submit your request 60 days prior to your event. Your request will be referred to our Store Director Team for review. If your request is approved, we will be in touch via email, phone or mail. If you do not hear from us within two weeks, please know that we are unable to lend our support at this time. Please note: higher consideration will be given to organizations that directly impact people living in close proximity to our store.

**EVENT DETAILS**

Date & Time of the Event \_\_\_\_\_ Location of Event \_\_\_\_\_

Name of Organization \_\_\_\_\_ 501(c)(3) or Tax ID# \_\_\_\_\_

Event Name/Description \_\_\_\_\_ Number of Attendees to Event \_\_\_\_\_

Community Support items will be used for:

Silent Auction       Live Auction       Door Prize

Refreshment       Give-away       Other

Organization Details \_\_\_\_\_ Contact Name \_\_\_\_\_

Organization Address \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Date of Request \_\_\_\_\_ Contact Email \_\_\_\_\_

Type of Request \_\_\_\_\_

How will Metropolitan Market be recognized for our community support?

Has your organization requested community support from Metropolitan Market in the past? (If yes, please provide details: date, event, etc.)

Has anyone from your organization requested community support for this event from the other Metropolitan Market stores?

Please include pertinent organization/event collateral with this form.

*Please mail event promotional or marketing materials (programs, brochures) in which Metropolitan Market would be mentioned to the appropriate store location (available on our website).*